

## NOTICE OF MEETING

**Meeting:** CORPORATE AFFAIRS AND LOCAL ECONOMY  
OVERVIEW AND SCRUTINY PANEL

**Date and Time:** THURSDAY, 24 JUNE 2021, AT 9.30 AM\*

**Place:** COUNCIL CHAMBER - APPLETREE COURT, BEAULIEU  
ROAD, LYNDHURST, SO43 7PA

**Enquiries to:** Email: [andy.rogers@nfdc.gov.uk](mailto:andy.rogers@nfdc.gov.uk)  
Andy Rogers Tel: 023 8028 5070

**PUBLIC PARTICIPATION:**

Members of the public may listen to this meeting live on the Council's website at the following link:-

<https://democracy.newforest.gov.uk/ieListDocuments.aspx?CId=583&MId=7433&Ver=4>

\*Members of the public may speak in accordance with the Council's public participation scheme:

- (a) immediately before the meeting starts, on items within the Panel's terms of reference which are not on the public agenda; and/or
- (b) on individual items on the public agenda, when the Chairman calls that item. Speeches may not exceed three minutes.

Anyone wishing to speak should contact the name and number shown above no later than 12.00 noon on TUESDAY, 22 JUNE 2021.

**Bob Jackson**  
Chief Executive

Appletree Court, Lyndhurst, Hampshire. SO43 7PA  
[www.newforest.gov.uk](http://www.newforest.gov.uk)

This Agenda is also available on audio tape, in Braille, large print and digital format

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## AGENDA

### Apologies

#### 1. MINUTES

To confirm the minutes of the meetings held on 18 June 2020, 28 July 2020, 19 November 2020, 21 January 2021 and 25 March 2021 as a correct record.

**2. DECLARATIONS OF INTEREST**

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

**3. PUBLIC PARTICIPATION**

To note any issues raised during the public participation period.

**4. PORTFOLIO HOLDER'S REPORTS**

An opportunity for Portfolio Holders to raise any issues relating to their service areas.

**5. ANNUAL PERFORMANCE AND PROVISIONAL BUDGET OUTTURN 2020/21  
(Pages 5 - 28)**

To consider the Annual Performance and Provisional Budget Outturn 2020/21.

**6. ICT STRATEGY DELIVERY/BUSINESS WEBSITE/APP DEVELOPMENT (Pages  
29 - 38)**

To receive an update on the ICT Strategy Delivery and related issues.

**7. COMMERCIAL AND RESIDENTIAL PROPERTY ANNUAL REPORT (Pages 39 -  
52)**

To receive a presentation incorporating the Commercial and Residential Property Annual Report. A copy of the presentation slides is attached to the agenda papers.

**8. BUSINESS SUPPORT GRANTS UPDATE (Pages 53 - 60)**

To receive an update on Business Support Grants.

**9. WORKSMART PROPOSAL (Pages 61 - 68)**

To note and feedback views on a summary of the proposed implementation of the WorkSmart initiative, the next step in the Council's Smarter Working Programme, supported with a HR Policy.

**10. FINANCIAL STRATEGY TASK AND FINISH GROUP**

To discuss arrangements for creating a task and finish group to monitor the Council's financial strategy.

**11. WORK PROGRAMME (Pages 69 - 70)**

- a) To consider the Panel's future Work Programme, including any reviews of previous work undertaken; and
- (b) To receive any updates on Task and Finish Group work.

**12. ANY OTHER ITEMS THAT THE CHAIRMAN DECIDES ARE URGENT**

To:

**Councillors:**

**Councillors:**

Alexis McEvoy (Chairman)  
Alan Alvey (Vice-Chairman)  
Fran Carpenter  
Keith Craze  
Jack Davies

Mahmoud Kangarani  
Martyn Levitt  
Alan O'Sullivan  
Beverley Thorne  
Derek Tipp